



The Narrows APARTMENTS

Intake Items for Applicants

Each adult applicant in the household will need to bring the following if applicable:

Household Income:

Social Security:

- “Proof of Income Letter” - print online at www.ssa.gov, or call 1-800-772-1213.

Public Assistance (MFIP, MSA, GRH, Housing Grant, etc.):

- Current determination letter from the county reflecting benefits.
- Current Maxis Report from county worker.

Employment:

- Pay Stubs - 6 most recent, consecutive pay stubs.

Self-Employment

- 1040 from last 2 years and Schedule C - all pages, signed and dated.

Self-Employment New Business:

- Proof of income and expenses (P&L).

Unemployment:

- Printout from the state website showing the last 12 months of payments.

Pension/Annuity:

- 4 most recent, consecutive pension check stubs.
- Current statement/letter that verifies income.

Child Support/Alimony:

- Copy of court order.
- Current year-to-date printout.
- Past year printout.

Adoption/Foster Care:

- 4-6 most current, consecutive statements.



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Intake Items for Applicants Cont.

Household Asset Verification:

Checking Accounts:

- 6 most recent, consecutive statements.

Savings Accounts:

- Most recent Savings Account statement.

CDs:

- Current CD statement.

Stocks/Bonds/IRAs:

- 2 current, quarterly or monthly statements.

401K/Retirement:

- Current, quarterly or monthly statements.

Real Estate

- Latest tax statement and latest monthly mortgage payment statement.
- IF sold in the past two years, the ALTA (closing) Statement is needed.

STUDENTS (18 and older - only if you are a current and enrolled student):

- Current/Upcoming College Class Registration.